

Architecture CBF Committee  
Official Minutes of Thursday, January 22, 2009  
Minutes Started at 11:08 PM

Attendees: Scott McColl, Tiffany Carlson, Cailin Swarm, Henri de Hahn, Ramon Sanchez, Nick Pappas, Corey Kawamoto, Andrew Wright, Tom Einspahr

- Furniture-
  - Money was taken from CBF to complete the assembly of furniture
- Rollover Money
  - A bunch of money has already been spent  
Currently, calculate that if all initiatives are passed, still some rollover left  
Haven't touched this year's funds yet!  
Will be about \$91,000 for us to actually spend (the rest going to faculty, etc)
  - Need to decide how to spend it!  
Bug ticket items are possible, or just many small things  
Need to earmark funds for a use so that it isn't taken away.  
Still, most consider what we need, and spend responsibly.  
So... what does the department want and need? Think on it!
    - Plotters? 11 x 17 Printers?
- Plotters & Printers
  - Plotters:  
Usage? Maintenance? Issues that need to be addressed before we move forward.  
Possibility of a swipe card, with low student prices  
The university may be better suited to maintain the machines  
A portion of the charge would then go to the University, a portion back into CBF.
  - Printers:  
Could be put in MRC room with a large format scanner.
- Money Freeze
  - CBF can help by liberating needed funds  
When the departments money becomes free, they can either pay us back, or simply spend the money that would have been CBF on things entirely student oriented. Our choice.
- Vicki- Books for MRC
  - Asking for us to buy the list of books, plus additional books from faculty and student requests.
  - Perhaps \$3,000 – \$4,000
  - Details/manuals with beautiful drawings

- MIT Press- Theory books with drawings
    - Some may be duplicates of Kennedy Library books- will make them more accessible to students
  - Birkhauser- design. Practice, case studies
  - El Croquis- digital or text version
    - Can buy either, but digital is cheaper
    - However, don't know about printing images
    - Also, how many computers will be able to run it?
    - Vicki will let us know when she has found out from the company.
  - Journals-
    - a + u- at Kennedy, but they get locked up, and only one student can see the material
    - The Plan- an Italian journal with color-coded plans, sections, etc. International work.
  - Phaidon, Rizzoli, Princeton
  - Can get any or all books from the list
  - They would really compliment the rest of the collection
  - If we have any particular books of journals we would like to have, we need to let Vicki know.
  - Will have a revised price, list, and info on El Croquis soon.
- CBF vote
    - Dean Jones will be speaking with us next week (Thursday, January 29) about an upcoming vote of the CBF.
  - VOTES
    - Students Assistants
      - 8-0 YES
    - Josef
      - 8-0 YES
    - Interdisciplinary Studio
      - 7-1 YES
    - Teaching Assistants
      - 8-0 YES
    - Field Trips
      - 0-8 NO
      - We need to look at HOW this would work and WHAT the money would cover. Is lodging covered? Transportation? We need to research the situation, and REVOTE AT A LATER DATE.
    - Lectures
      - 8-0 YES
    - Exhibitions
      - 8-0 YES
      - Donations to help fund more? (like at the art gallery)
      - Make them open to the public
      - Show what the architecture department does

- More exhibition space is needed!
  - Workshops-
    - 0-8 NO
    - We need to decide WHAT the workshops are on, WHO they are for, and WHEN they will be offered before we approve. Again, research is necessary, and we will REVOTE AT A LATER DATE.
  - Super Reviews
    - An entire class would have a review for one day. Possibly, there would be one a day for a week (so 1<sup>st</sup> year review one day, 2<sup>nd</sup> year review next, etc)
    - Need to find more/better space for this to take place
    - Money would be to bring in big name architects to be part of the review.
    - Estimated at \$3,000 per review- a \$12,000 total
    - Again- more info is needed. What exactly are we paying for? Organization? Who? When?
    - NO VOTE TODAY
  - Archive Room
    - 8-0 YES
    - Maybe make it open from time to time for students to visit?
    - Nice shelves?
  - Design Studio Improvements
    - 8-0 YES
    - \* We would like to be paid back for the price of this as soon as department funds are unfrozen \*
  - MRC Books
    - 8-0 YES
    - \$4000 Approved to cover Vicki's list plus faculty/student requests
- Rapid Prototyping Machine
  - Makes a plastic model with thin strips
  - \$21,080 for machine (old estimate)
    - This covers cost of materials and supplies for 1 year
  - Set up space is available with the other digital tools
  - Plus, no separate computer is needed
  - However, slow process
  - Also, expensive
    - A small model is \$10- \$20
    - A large model is up to \$400
    - This is still cheaper than if we went to a company
  - Could also use a plotter and large format scanner
    - Lots of problems to sort out involving these two!
    - Need help
    - High Priority
    - Leasing is a possibility- we would get new models each time they come out

- Hire faculty to run these machines!  
The only way for all students to have access to them!
- TA's are good but not enough.

Meeting adjourned at 12:10 PM